



No. RMS/17/21

Date: 13/01/2021

NOTICE

This is for information of all concerned that the 7th Annual Convocation of the Institute is scheduled to be held on Saturday, the 30th January, 2021. As per the approval of the Director, the following Sub Committees with the following members are constituted for smooth functioning of the programme:-

SUB COMMITTEES FOR 7TH ANNUAL CONVOCATION 2021

IT & Network Committee	
1.	Prof. Arindam Biswas, Dean IRAA - Convener
2	Dr. Indrajit Banerjee, Associate Professor, IT Department
3	Dr. Samit Biswas, Assistant Professor, CST Department
4	Dr. Prasun Ghosal, Associate Professor, IT Department
5	Dr. Apurba Sarkar, Associate Professor, CST Department
6	Mr. Soumen Gope, IT Infrastructure Committee.
7	Mr. Abhijit Banerjee, Office of the Dean Academic
8	Mr. Tapabrata Maity, IT Infrastructure Committee
9	Mr. Siladitya Adhikari, IT Infrastructure Committee
10	Sri Suvankar Bose, ETC Department

Refreshment Committee	
1	Prof. Suranjan Sinha, Professor, Dept. of Mining Engineering - Convener
2	Prof. Subrata Kumar Paul, Associate Professor, Architecture Department
3	Prof. Nanda Dulal Paul, Assistant Professor, Chemistry Department
4	Mr. Alok Kumar Mitra, Assistant Registrar
5	Sri Malay Garai, Dept. of HRM
6	Sri Sourasis Mitra, Office of the Registrar
7	Sri Souvik Patra, Dept. of IT
8	Sri Gautam Bandyopadhyay, Finance Section
9	Sri Manoj Das, Office of the Dean (SW)

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Medal Committee	
1	Sri Alok Kumar Maity, Dy. Registrar (Finance) – Convener
2	Sri Dipankar Chakraborty, Assistant Registrar, Finance Section
3	Smt. Susmita Sarkar, Finance Section
4	Sri Sunil Manna, Finance Section
5	Sri Santanu Ganguly, Finance Section
6	Sri Susanta Bhattacharya, Finance Section

Pandal, Campus Beautification & Transport Committee	
1	Prof.Kalyan Bhar, Dean(P&D)– Convener
2	Dr.Tapas Kr. Ray, Superintendent Engineer(Acting)
3.	Dr. Soumen Mitra, Associate Professor, Dept. of Architecture, Town and Regional Planning
4.	Mr. Shib Sankar Basak, Assistant Registrar, Academic Section
5.	Dr. Bivore Das, Assistant Registrar
6.	Sri Dibyendu Banerjee, Engineering Section
7.	Sri Brajagopal Konar, Engineering Section
8.	Sri Dipendu Paul, Engineering Section
9.	Sri Murari Mandal, Engineering Section
10	Sri Pranab Parua, Store & Purchase

Announcement Committee	
1	Prof. Aparna Dey Ghosh, Professor, Dept. of Civil Engineering.- Convener
2	Dr. Ankita Pramanik, Assistant Professor, ETC Department.

Gown Distribution Committee (BOG, Dignitaries & Senators)

	Dr. Jhuma Ganguly, Associate Professor, Dept. of Chemistry.- Convener
2	Dr. Ananya Barui, Assistant Professor, CHST.
3	Smt. Chandrani Mukhopadhyay, Office of the Registrar
4	Smt. Arpita Das, Academic Section
5	Sri Pijush Datta, Office of the Registrar
6	Sri Goutam Biswas, Academic Section
7	Smt. Subhadra Manna, Office of the Registrar
8	Smt. Malati Dey, Office of the Registrar
9.	Smt. Mahua Sarkar, Finance Section
10	Smt. Sucheta Karketta, Office of the Dean (Student Affairs)

Auditorium Management Committee

	Shri Sandip Chattopadhyay & Dr. Zia-Ul - Alam., Physical Instructor – Jt. Conveners
2	Sri Arun Kumar Ghosh, Office of the Registrar
3	Sri Haran Ch. Sadhukhan, Office of the Director
4	Sri Arup Kumar Patra, Finance Section
5	Sri Partha Sarathi Maity, Office of the Registrar
6	Sri Mahadeb Biswas, Mess Section
7	Sri Prasanta Gope, Dept. of Min. Engineering.
8	Sri Milan Majumder, Office of the Director
9	Sri Mrinmoy Jana, Office of the Director
10	Sri Nurul Hasan, Office of the Director
11	Sri Santu Majhi, Office of the Director

Publicity Committee

1	Prof.Konika Das Bhattacharya, Professor, E.E Department – Convener
2	Dr. Nirmalya Kumar Bhattacharyya, Deputy Registrar(Academic), Academic Section
3	Dr.Goutam Anand, Assistant Professor, Metallurgy & Materials Engineering Dept
4	Dr. Ananya Barui, Assistant Professor, CHST.
5	Dr. Averi Mukhopadhyay, Assistant Professor, HSS
6	Dr. Bivore Das, Assistant Registrar

Registration, Fees Collection & Certificate Management Committee

1	Dr. Nirmalya Kumar Bhattacharya, Deputy Registrar(Academic) - Convener
2	Prof. Rana Roy , Associate Dean(Academic)
3	Sri Shib Sankar Basak, Assistant Registrar(Academic)
4.	Sri Raja Banerjee, Academic Section
5	Ms. Mantu Goswami, Academic Section
6	Sri Debjit Bhowmik, Academic Section.
7	Ms. Swati Kar, Academic Section
8	Sri Goutam Biswas, Academic Section
9	Ms. Subhra Roy, Academic Section
10	Ms. Arpita Das, Academic Section
11	Sri Sujan Sarkar, Academic Section
12	Sri Pratap Pramanik, Academic Section
13	Sri Amar Nath Dutta, Academic Section
14	Sri Joydeb Ganguly, Academic Section
15	Ms. Subrata Chakraborty, Academic Section
16	Sri R. F. Subba, Academic Section
17	Sri Biplab Kayal, Academic Section
18	Sri Tarak Nath Jana, Academic Section
19	Sri Dhiman Das, Academic Section
20	Sri Shambhu Meta, Academic Section
21.	Sri Abhijit Banerjee, Academic Section
22	Sri Susanta Sharma, Academic Section

Sangeet Committee

1	Prof. Pritha Das, Professor, Dept. of Mathematics – Convener
2	Dr. Dipankana Bhattacharjee, Assistant Professor, Dept. of Civil Engineering

Degree Recipients' Preparatory Committee(Hindi & English Versions of the Certificate)

1.	Prof. I. N. Sinha, Professor, Mining Engg. – Convener
2.	Dr. Ankita Pramanik, Assistant Professor- ETC
3.	Sri Alok Mitra, Assistant Registrar& Hindi Officer
4.	Ms. Savita Roy, Hindi Cell

Card and Badges Committee	
1.	Dr.Soumen Mitra, Associate Professor, Arch.,T&R.P – Convener
2.	Dr. Subrata Kr. Paul, Associate Professor, Arch., T& R.P
3.	Ms. Keya Rani Mandal, Arch ., T & R .P

The 1st meeting of the all the Conveners of the Sub Committees along with the members of the core committee constituted vide Office order no.RDO/3279/20 dated 27th December, 2020 will be held on 14th January, 2021 at 11 a.m. in the Conference Room of the Director. Prof. Sudip Kr.Roy, Dean (Academic) and Director-In-Charge will preside over the meeting.

All are requested to kindly make it convenient to attend the meeting.

Sd/-
(Biman Bandyopadhyay)
Registrar

Copy forwarded for information and necessary action to:

- 1.Private Secretary to the Director
- 2.All members of the Sub Committees
- 3.All members of the Core Committee
- 4.Convocation File
5. Institute Website

H 12/01/2021
Registrar



No. RDO/3279/20

Date: 27th December, 2020

ORDER

A core committee is constituted to finalise the modalities of the 7th Annual Convocation of the Institute scheduled to be held online on 30th January, 2021 with the following members.

1. Prof. Parthasarathi Chakrabarti, Director	Chairman
2. Prof. Sudip Kumar Roy, Dean (Academic)	Member
3. Prof. Kalyan Kumar Bhar, Dean (Planning and Development)	Member
4. Prof. Prasanta Kumar Nandi, Dean (Faculty Welfare)	Member
5. Prof. Arindam Biswas, Dean (International Relations and Alumni Affairs)	Member
6. Prof. Debabrata Mazumder, Dean (Students Welfare)	Member
7. Prof. Subhasis Bhaumik, Dean (Research & Consultancy)	Member
8. Prof. Shyamal Kr. Chattopadhyay, Professor, Chemistry Dept. & Chairman SPGC	Member
9. Prof. Kalyan Kumar Chattopadhyay, Professor, Civil Engg. Dept. & Chairman, SUGC	Member
10. Dr. Biman Bandyopadhyay, Registrar	Member
11. Prof. Rana Roy, Associate Dean (Academic)	Member
12. Dr. Nirmalya Kumar Bhattacharyya, Dy. Registrar (Academic)	Convenor

The first meeting of the core committee will be held on 28th December, 2020 at 12.15 pm in the conference room of the Director.

All committee members are requested to kindly make it convenient to attend the meeting.

This is issued with the approval of the Competent Authority.

Sd/-
(Biman Bandyopadhyay)
Registrar

Copy forwarded for information and necessary action to:

- 1) Private Secretary to the Director
- 2) All members of the Committee
- 3) All Deans/Heads of the Departments/ Schools/Centres
- 4) All Officers
- 5) Institute Website

Ab
27/12/2020
Registrar